



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** NOVEMBER 27, 2013

**RE:** NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

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THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
TUESDAY, DECEMBER 3, 2013 AT 7:00 P.M. IN ROOM B-19.

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## City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

TEL: (860) 638-4820 FAX: (860) 638-1920

TDD: (860) 344-3521

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\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

If You Require Special Accommodations For Any Meeting, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 344-3521 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910 At Least Ten (10) Days Prior To The Scheduled Meeting.

Insurance and Claims Committee  
Municipal Building  
Room B-19, Lower Level  
245 DeKoven Drive  
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, DECEMBER 3, 2013  
AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of October 1, 2013.
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
  - 1) Jean Belniak vs. City of Middletown;
  - 2) Matthew & Rose Butler vs. City of Middletown;
  - 3) Connecticut Light & Power vs. City of Middletown;
  - 4) Meaghan Daley vs. City of Middletown;
  - 5) Alex & Rachel Gritzuk vs. City of Middletown;
  - 6) Patricia Long vs. City of Middletown;
  - 7) Josephine Lowe vs. City of Middletown;
  - 8) Joseph Milardo vs. City of Middletown;

- 9) Amber Pierini vs. City of Middletown;
- 10) Robert Pinard vs. City of Middletown;
- 11) Adam Thompson vs. City of Middletown;
- 12) Xavier High School vs. City of Middletown;
- 13) City of Middletown vs. Asphalt Maintenance Company;
- 14) City of Middletown vs. Anne Bernardo;
- 15) City of Middletown vs. Eric Clinton;
- 16) City of Middletown vs. Dattco Bus;
- 17) City of Middletown vs. Diana Lim;
- 18) City of Middletown vs. Meaghan Rodgers;
- 19) City of Middletown vs. Umberto Spada;
- 20) City of Middletown vs. Leslie Wright.

E. Executive Session:

There are no claims for discussion under Executive Session.

F. Other Business:

Brig Smith, General Counsel will present discussion regarding the payment of the City's two \$50,000 deductibles for Mold remediation at Snow & Bielefeld Schools.

Brig Smith, General Counsel will present supplemental claim for damage to a Middletown Police vehicle.

Brig Smith, General Counsel will present claim for damage to a Middletown Police motorcycle.

Dawn Warner, Risk Manager will present monthly accounting report for - All City Insurance Funds.

Dawn Warner, Risk Manager will provide update for City's employee Wellness Program.

Dawn Warner, Risk Manager will provide update for City's employee job safety training.

G. Adjournment.

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Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Hope Kasper  
Councilman Sebastian Giuliano  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Dawn Warner, Risk Manager  
Carl Temme, H.D. Segur Insurance